

## **Cocoplum Yacht Club, Inc.**

### **Membership Application Requirements**

The Cocoplum Yacht Club requires applicants to submit to the administration office the following items, at least three weeks prior to the scheduled closing date.

\_\_\_\_\_ **Cocoplum Yacht Club Membership Application Form:**

Please fully execute the application form.

\_\_\_\_\_ **Application Fee:** (Non- Refundable)

Make the check payable to “Cocoplum Yacht Club” for the amount which applies to this transaction.

1. **\$22,000** – First time buyers.
2. **\$22,000** – Cocoplum Yacht Club member purchasing each additional slip.
3. **\$2,500** – Lease Applicants
4. **\$2,500** - Slip Transfer

\_\_\_\_\_ **Copy of Fully Executed Sales Contract:** (Owners)

The contract must be under the name of the person(s) or entity that is to be named on the membership approval documents.

\_\_\_\_\_ **Estoppel Certificate:** (Owners) Current unit owner shall request in writing an estoppel Certificate and submit the fee of **\$150.00** payable to Cocoplum Yacht Club.

\_\_\_\_\_ **Cocoplum Yacht Club Slip Agreement:** (Tenants)

The contract must be under the name of the person(s) or entity that is to be named on the membership approval documents.

\_\_\_\_\_ **Corporations:** The following documents must be submitted with application.

1. Articles of Incorporation
2. All Powers of Attorney
3. Certificate of Incumbency
4. Certificate of Good Standing
5. Signed and Notarized Corporation Affidavit

\_\_\_\_\_ **Bank Letters of Reference:** Submit two letters which verify applicant’s account. Letters must be signed by an officer of the bank and notarized.

\_\_\_\_\_ **Personal Letters of Reference:** Submit three letters from persons who know applicant for five years or longer that have no family or business relationship. Please include the date of letter, address and phone numbers of personal reference. Each letter must be notarized.

\_\_\_\_\_ **Security Access Form**

\_\_\_\_\_ **Key Card Request Form**

\_\_\_\_\_ **Certificate of Insurance**

Owners must maintain liability insurance in the amount of \$1,000,000.00 naming Cocoplum Yacht Club as additional insured. Tenants must obtain liability insurance in the amount of \$1,000,000.00 naming Cocoplum Yacht Club and the unit owner as additional insured.

\_\_\_\_\_ **Copy of Vessel Registration or Documentation**

\_\_\_\_\_ **Copy of Driver's License**

**Note:**

- Please contact the Cocoplum Yacht Club if you have questions or require additional information.

Office: (305) 663-1353

Fax: (305) 661-4080

E-mail: [Office@cocoplumyachtclub.com](mailto:Office@cocoplumyachtclub.com)

[Marion@cocoplumyachtclub.com](mailto:Marion@cocoplumyachtclub.com)

- The Cocoplum Yacht Club maintenance assessments are \$1,300 per quarter. (Owners)
- The Association requires a copy of the Warranty Deed upon recording. (Owners)
- One-time annual charge of \$100 will be added to your fourth quarter bill. (Members and tenants)